

## Annexure I

### Proforma for Application

**Advertisement No. with Date:**

**A. Application Information**

- (i) Post applied for:
- (ii) Division to which application is made:
- (iii) Preferred Location(s):
- (iv) If your preferred location cannot be accommodated, are you still willing to be considered? Yes/No

**B. Personal Information**

- (i) Name:
- (ii) Gender:
- (iii) Date of Birth and Age:
- (iv) Nationality:
- (v) Specify Category (to attach currently valid certificate for reserved category, if applicable): UR/ OBC (NCL)/ SC/ ST
- (vi) Whether PwBD (to attach currently valid certificate, if applicable): Yes/ No
- (vii) Permanent Address:
- (viii) Correspondence Address:
- (ix) E-mail:
- (x) Telephone/Mobile no. with country code:

**C. Academic Information**

- (i) Areas of specialization (up to five):
- (ii) Educational Qualifications (add more rows, if needed): in reverse chronological order

Degree	University/Institution	Major Subjects	Year	% of Marks/ CGPA or equivalent (if applicable)	Division/ Class (if applicable)

**Note:** Percentage of marks and division/class or equivalent is necessary especially for the degree preceding Ph.D.

- (iii) Title of the Ph. D. Thesis:
- (iv) Name(s) of the Supervisor(s) with email address(es):

- (v) Date of obtaining Ph.D. degree:  
(The date on the provisional certificate will be taken as the date of obtaining the Ph.D. degree. Attach self-attested PhD certificate/ provisional certificate.)
- (vi) Area of Post-doc work (if applicable):
- (vii) Name(s) of the Post-doc Mentor(s) with email address(es):

**D. Professional Experience and Achievements**

- (i) Current Position and Affiliation:
- (ii) Consolidated Monthly Salary/Emoluments:  
(Mention Pay Level and Cell in the 7<sup>th</sup> CPC Matrix, if applicable)
- (iii) Details of Post-PhD experience (add more rows, if needed)

Affiliation	Designation	From (mm/yy) To (mm/yy)	Nature of Work/Project

- (iv) Details of employment experience in academia (to add more rows, if needed)

Affiliation	Designation	From (mm/yy) - To (mm/yy)	Area of research	Subject(s) taught (No. of Semesters)

- (v) Details of industry experience (to add more rows, if needed)

Affiliation	Designation	From (mm/yy) - To (mm/yy)	Nature of Work/Project

- (vi) Details of research projects undertaken (to add more rows, if needed)

Project Title	Designation (PI/Co-PI)	From (mm/yy) - To (mm/yy)	Cost of the Project	Funding agency

- (vii) Details of Ph. D. thesis supervision (attach separate sheets if needed):
- (viii) Details of Masters' Thesis/Dissertation supervision (attach separate sheets if needed):
- (ix) Awards and Honours (attach separate sheets if needed):

**E. Research plan:** Research plan and Statement of purpose, and its relevance to the research activities of ISI, within a maximum of three pages.

**F. Teaching plan:** Teaching plan and its relevance to the academic programmes of the Institute, including plan of new courses and new approaches to teaching, within a maximum of two pages. Candidates should be willing to teach some core courses of the current academic programmes of the Institute. One may refer to <https://www.isical.ac.in/academics/academic-programmes-overview> for details of current academic programmes/courses and syllabi.

**G. Publication Information:** Complete list of books/ monographs/papers published in peer-reviewed journals, conferences, edited books etc. The names of all the authors along with the order in which they appear in the articles should be stated for each paper.

Provide list of maximum five best papers, other than review articles, with impact factor and citation indices (with relevant sources wherever applicable). Please attach reprints of these papers.

h-index and i10 index may be provided.

**H. References:** Candidates should suggest names of at least three scientists/experts, apart from supervisor(s)/mentor(s), who can act as reviewer for their work. The suggested scientists/experts should not be collaborators of the candidates.

Candidates should arrange for up to three reference letters to be sent directly to [faculty\\_application@isical.ac.in](mailto:faculty_application@isical.ac.in) by individuals who can comment on their doctoral and/or postdoctoral work, including one from their Ph.D. supervisor. The reference letters should include the following information:

- (i) The subject line should read 'Recommendation for <Candidate name>'.
- (ii) The name and contact details, including the email address, of the person providing the reference.

**Check List to be filled in and submitted by the applicant  
(Put a check-mark against each item.)**

1.	Application in prescribed format	
2.	CV with a list of all publications	
3.	Proposed research plan	
4.	Proposed teaching plan	
5.	Caste and/or PwBD Certificate(s) from the competent authority, as applicable	
6.	Reprints of up to 5 important publications	
7.	Self-attested marksheets from graduation onwards	
8.	Self-attested PhD certificate/ provisional certificate	
9.	Arranged reference letters (to be sent directly to faculty_application@isical.ac.in)	
10.	No Objection Certificate (if applicable)	