To

The learned District & Sessions Judge
Kurukshetra

Paste your recent Passport size Photograph duly attested

Subject: Application for the post of Clerk on adhoc/Contract basis.

Respected Sir,

I have the honour to submit that I have come to know that some posts of Clerks on adhoc/contract basis are lying vacant under your kind control. I offer my services for the same. My bio-data and other particulars are as under:-

Name (In Capital Letters)	
Father's/Husband's Name	
Date of Birth	
Sex	
Marital Status	
Category (mandatory), if any (Alongwith attested copy of certificate issued by the competent authority)	
Educational Qualification	
Permanent Address	
Postal Address	
Experience, if any	
Contact/Mobile No.	

Yours faithfully,

(Signature of applicant)