

APPLICATION FOR TENURE BASED DBW ON CONTRACT BASIS
To be forwarded by Post

To
 The Chief General Manager,
 Ordnance Factory Bhandara
 Maharashtra-441906

Place for recent
 passport size
 photo of the
 applicant (Self
 attested in front)
 to be firmly pasted
 (not to be stapled)

(TO BE FILLED UP IN BLOCK LETTERS ONLY)

01.	Post Applied for	TENURE BASED DBW ON CONTRACT BASIS		
02.	Name in Block Letters (as mentioned in 10 th std. certificate)			
03.	Father's/Husband's Name			
04.	Date of Birth	Day (dd)	Month (mm)	Year (yyyy)
05.	Age(as on 05/07/2025)			
06.	Nationality			
07.	Category[UR/SC/ST/OBC-NCL/EWS]			
08.	Whether Ex-Serviceman or Not, if yes please mention details	Yes/No		
09.	Whether Person with Disability or Not, if yes please mention details	Yes/No		
10.	Complete postal Address & pin code for communication			
11.	Mobile/Phone Number	STATE: (1)	PIN: (1)	
12.	E-mail ID* (in block letters)	(2)		
13.	Two Prominent and visible identification Marks	(1)		
		(2)		

Signature of the Candidate

14. Details of educational and other qualifications starting from Xth Standard/SSC:

Name of School/College	Name of Recognized University/Board of Examination	Examination Passed	Year of Passing

15. Details of Passing NCTVT/NCVT (NAC) in AOCP & Feeder Trade Examination:

Name of Trade	Name of Institution	Training period		NCTVT Batch No.	Year of Passing	NAC %	Certificate No. & Date of Issue
		From	To				

16. Details of apprenticeship training from Ordnance Factories:

Name of Trade	Name of Ordnance Factory	Training period		NCTVT Batch No.	Year of Passing	NAC %	Certificate No. & Date of Issue
		From	To				

17. Details of present employment/previous experience, if any:

Company Details	Designation	Period From	Period To	Nature of Duties

Signature of the Candidate

18. Check List of Enclosures:

Sl.No	ENCLOSURES	YES/NO
1	Proof of Date of Birth- SSC Board Certificate or Secondary School Leaving Certificate only.	
2	Educational Qualification Certificates	
3	NAC Certificate issued by NCTVT/NCVT in AOCP & Feeder Trades	
4	Apprenticeship certificate of Ordnance Factories	
5	Experience Certificate on the company letter head, which has details of Company etc.	
6	Caste & Category Certificate: (SC/ST/OBC/EWS)-in prescribed proforma. In case of OBC valid Non-Creamy Layer Certificate is essential in the prescribed format required for appointment to the posts under Govt. of India.	
7	Declaration by OBC-NCL/Ex-SM candidates-Appendix-I /Appendix-II	
8	Whether all above documents/certificates are self-attested	
9	Two copies of photographs(one pasted on application form) and one extra photograph (Name and Date of Birth should be written on backside of photograph)	

DECLARATION

I, the undersigned, certify that the above information/ details provided are true to the best of my knowledge and belief. I understand that, any discrepancy found in the information will lead to cancellation of my candidature /debarment at any time. I understand that willful misstatement will lead to my disqualification or termination, if engaged.

I, the undersigned, also understand that the engagement is purely temporary, contractual, on Fixed Term Basis and it is not against any permanent vacancy and this engagement will not give me any claim for regular / permanent employment in the company.

Date :

Place :

Signature of the Candidate

APPENDIX-I

DECLARATION BY OBC-NCL CANDIDATES ONLY

(Similar endorsement should be given in the caste certificate from the competent authority)

I.....Son/Daughter of Shri.....

Resident.....of village/town/city.....District.....

State.....Here by declare that I belong to the.....

community which is recognized as a backward class by the Government of India for the purpose of reservation in services as the orders contained in DOPT OM No.36012/22/93-Estt. (SCT) dated 08-09-1993 and as amended.

It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 08-09-1993 and as amended.

Date :

(Signature of the Candidate)

APPENDIX-II

FORM OF UNDERTAKING TO BE GIVEN BY CANDIDATES APPLYING
FOR CIVIL POSTS UNDER EX-SERVICEMEN CATEGORY

I understand that, if selected on the basis of the recruitment/examination to which this application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the Appointing Authority that I have been duly released/retired/discharged from the Armed forces that I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen (Re-employment in Central Civil Services and Posts) Rules, 1979, as amended from time to time.

I also understand that I shall not be eligible to be appointed to a vacancy reserved for Ex-Servicemen in regard to the recruitment covered by this examination, if I have at any time prior to such appointment, secured any employment on the civil side (including Public Sector Undertakings, Autonomous Bodies/Statutory Bodies, Nationalized Banks etc.) by availing of the concession of reservation of vacancies admissible to Ex-Servicemen.

Date:

(Signature of the Candidate)

.....

CHARACTER CERTIFICATE ISSUED BY GAZETTED OFFICER

This is to certify that I know Shri. _____ Son/Daughter of
Shri. _____ from last _____ Year _____ month,
and that to the of knowledge and belief he/she bears reputable character and has not
antecedents which render his unsuitable Government Employment.

Shri./Ku _____ is not related to me.

Place:

Date:

Signature: _____

(Gazetted Officer)

Name: _____

Designation: _____

Officer Seal

CHARACTER CERTIFICATE ISSUED BY GAZETTED OFFICER

This is to certify that I know Shri. _____ Son/Daughter of
Shri. _____ from last _____ Year _____ month,
and that to the of knowledge and belief he/she bears reputable character and has not
antecedents which render his unsuitable Government Employment.

Shri./Ku _____ is not related to me.

Place:

Date:

Signature: _____

(Gazetted Officer)

Name: _____

Designation: _____

Officer Seal