

DECLARATION REGARDING INTIMATION TO CADRE CONTROLLING AUTHORITY

Certified that I _____ am working as _____ in the office of _____ on *regular /ad-hoc/contract basis since _____ in the *Pay Band _____ with Grade Pay Rs. _____ / on consolidated salary Rs. _____ per month.

It is certified that I have intimated my cadre controlling authority (CCA) that I am applying for the post of _____ under Item No. _____ against Advt. No. _____.

I also understand that I will be required to produce a copy of proof of my communication with my employer (**intimation and acknowledgment**) regarding application for the desired post at the time of interview (if called for).

I have also informed my CCA that in case they have any objection to my application, they may communicate to CEPTAM directly within 15 days of the closing date of online application submission.

I also understand that in case a communication from my employer is received by CEPTAM withholding the permission, my candidature will be liable for cancellation.

*** Strike out whichever is not applicable**

Signature of Candidate

**(FORMAT OF CERTIFICATE TO BE SUBMITTED BY CENTRAL GOVERNMENT
CIVILIAN EMPLOYEES/DEPARTMENTAL CANDIDATES SEEKING AGE-
RELAXATION)**

**(To be filled by the Head of the Office or Department in which the candidate is
working)**

It is certified that Shri/Smt/Km. _ * _____ is a Central
Government Civilian Employee and is holding the post of _____
_____ in the pay scale of Rs. _____
_____ with 3 years of regular service in the grade as on closing
date of Advertisement. There is no objection to his/her appearing for examination.

Place:

Date:

Signature _____

Name _____

Official Seal _____

*** Strike out whichever is not applicable**



Defence Research & Development Organisation
Metcalfe House, Delhi-110054

Please affix a self-attested recent coloured passport size photograph

APPLICATION FORM FOR PROJECT BASED MANPOWER IN DRDO

Advertisement No: CEPTAM/PBM/2025/02

Note: Kindly read the advertisement carefully before filling the application form.

01. Application for the post of : _____

Candidate's Name as recorded in Xth/10th Class Certificate - Mr. ☐ Mrs. ☐ Miss. ☐ (Please tick the appropriate)

[illegible]

Father's Name as recorded in Xth/10th Class Certificate

[illegible]**Mother's Name as recorded in Xth/10th Class Certificate**[illegible]

Date of Birth (DDMMYYYY)

Age as on Closing Date

05

D	D	M	M	Y	Y	Y	Y
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06 Gender : Male ☐ Female ☐ Other ☐

07 Marital Status: Married ☒ Unmarried ☐ Widow ☐

08 Category: Gen ☐ EWS ☐ SC ☐ ST ☐ OBC ☐

09 PwBD Candidate ? YES ☐ NO ☐

If Yes, Please tick CAT-A ☐ CAT-B ☐ CAT-C ☐ CAT-D ☐ CAT-E ☐

[illegible]**Correspondence Address:**[illegible]

City

State

[illegible]

Pin Code

--	--	--	--	--	--

Permanent Address:[illegible]

City

State

[illegible]**Pin Code**

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Contact Details: Mobile:

	+91									
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Alternate Mobile:[illegible]

[illegible][illegible]

18. Are you an Ex-Service Person: YES ☐ NO ☐

Date of Discharge

D	D	M	M	Y	Y	Y	Y
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Examination Passed	Subject(s)	Board or University	Month & Year of Passing	Division/ Class/Grade	Percentage /CGPA
X th /10 th					
XII th /12 th					
B.A/B.Com/B.Sc/ BCA/Equivalent					
Master's Degree					
Additional Qualification (if any)					

(If yes, please specify name and place of organisation) _____

S.No.	Name of the Organisation /Deptt.	Name of Post /Designation	Type of Employment	Period of Service		Duration Year/Month/Day	Nature of experience (in Brief)
				From	To		
1							
2							
3							

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22. Contact details of two Referees familiar with your work:

Details	Referee 1	Referee 2
Name		
Email ID		
Contact No.		
Business/ Occupation		

23. Professional Training Details:

Note: Attach extra sheet of training details as per format in Appendix-B (If more than One)

Note: Attach extra sheet of training details as per format in Appendix B (if more than one)														
Course Detail														
From	<div> <div>D</div> <div>D</div> <div>M</div> <div>M</div> <div>Y</div> <div>Y</div> <div>Y</div> <div>Y</div> </div>	To	<div> <div>D</div> <div>D</div> <div>M</div> <div>M</div> <div>Y</div> <div>Y</div> <div>Y</div> <div>Y</div> </div>											
Details of Training														

24. Please Justify, HOW and WHY your experience is suitable for this post (attach the supporting document if any):

[illegible]

25. If already applied for any other post(s) under the same advertisement then mention the Post applied:

Any other information you may wish to add:

27 Payment Details:

Note: Women, SC, ST, ESM & PwBD candidates are exempted

Transaction ID/No.:		Amount:	100/-	Transaction Date:
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28. Details of enclosures attached.

- | | | |
|------|---|--------------------------|
| i | DOB Proof (High School Certificate/Matriculation Certificate) | <input type="checkbox"/> |
| ii | EQ Certificate (B.A/B.Com/B.Sc/BCA) | <input type="checkbox"/> |
| iii | EQ Consolidated Marksheet (B.A/B.Com/B.Sc/BCA) | <input type="checkbox"/> |
| iv | Master's degree Certificate | <input type="checkbox"/> |
| v | Category Proof Certificate (SC/ST/OBC/EWS) | <input type="checkbox"/> |
| vi | PwBD Certificate | <input type="checkbox"/> |
| vii | Experience Certificate of each Organisation | <input type="checkbox"/> |
| viii | Salary slip | <input type="checkbox"/> |
| ix | Identity Proof | <input type="checkbox"/> |
| x | Others (Please specify) : _____ | |

- 29. DECLARATION:** I hereby declare that I have read the instructions/guidelines and all the information furnished above in the application is true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information given herein, is found to be false or incorrect or concealed before or after the test/interview, my candidature will stand cancelled and claims for the recruitment will stand forfeited and any civil/criminal legal action can be taken against me for this act.

Place: _____

Date : _____

Signature of the Candidate

Details of Experience (Enclose the required certificates along with copy of payslip)

[illegible]

Professional Training Details

S.No.	Professional Training Details										
	Course Detail										
	From	<input type="text" value="D"/> <input type="text" value="D"/> <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/>	To	<input type="text" value="D"/> <input type="text" value="D"/> <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/>							
	Details of Training										
	Course Detail										
	From	<input type="text" value="D"/> <input type="text" value="D"/> <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/>	To	<input type="text" value="D"/> <input type="text" value="D"/> <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/>							
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