



भारत सरकार / GOVERNMENT OF INDIA
पत्तन, पोत परिवहन और जलमार्ग मंत्रालय
MINISTRY OF PORTS, SHIPPING AND WATERWAYS

नौवहन महानिदेशालय, मुंबई
DIRECTORATE GENERAL OF SHIPPING, MUMBAI

File No.25-55/1/2024-NT-DGS(comp. no.26965)

Date: 29.08.2025

ADVERTISEMENT FOR THE POST OF RADIO OFFICER

The Directorate General of Shipping, Mumbai, invites applications from qualified and experienced professionals for the post of Radio Officer to be engaged on a contractual basis at the DG COMM & LRIT Centre.

1. Job Profile:

- The appointment shall be on a contractual basis, with the designation

Radio Officer.

- The selected candidate will be required to work in rotational shifts (Morning, Evening, and Night).
- The posting will be at the DG COMM & LRIT Centre, Nav Bhavan, Ramji Kamani Marg, Ballard Estate, Mumbai – 40 001 which operates 24x7.
- Responsibilities include:
 - Manning of the DG COMM & LRIT Centres during assigned shifts.
 - Supporting the Directorate General of Shipping and Marine Consultants in daily operations.
 - Analysis of casualty reports received from companies and preparation of related documentation.
 - Compiling weekly and monthly performance reports of the DG COMM Centre.
 - Carrying out any other tasks assigned by the NS (Casualty Branch) for the efficient functioning of the centre.

9वीं मंज़िल, बीटा बिल्डिंग, आई थिंक टेक्नो कैम्पस, कांजुर गाँव रोड, कांजुरमार्ग (पूर्व) मुंबई- 400042

9th Floor, BETA Building, I-Think Techno Campus, Kanjur Village Road, Kanjurmarg (E), Mumbai-400042

फ़ोन/Tel No.: +91-22-2575 2040/1/2/3 फ़ैक्स/Fax.: +91-22-2575 2029/35 ई-मेल/Email: dgship-dgs@nic.in वेबसाइट/Website: www.dgshipping.gov

2. Eligibility Criteria:

- **GMDSS CoC holders with minimum 5 years' experience** as Radio Officer.
- **OR Second Officers with Indian CoC and at least 3 years sea experience.**
- **OR Indian Navy/Coast Guard personnel** with a minimum of **6 years of service**, including **Agni Veer Scheme** personnel.
- **Age:** Preference for candidates **below 50 years**. However, age limit may be relaxed for candidates with exceptional experience and domain expertise.
- **IT Skills:** Proficiency in **Microsoft Excel, Word, PowerPoint, and Data Analysis** tools is essential.

3. Salary:

- **A consolidated remuneration of Rs. 7,80,000/- per annum.**

4. Educational Qualification:

- Minimum : 10 +2
- Desirable : Graduation in any stream & in addition
 - **GMDSS CoC holders with minimum 5 years' experience** as Radio Officer.
 - **OR Second Officers with Indian CoC and at least 3 years sea experience.**
 - **OR Indian Navy/Coast Guard personnel** with a minimum of **6 years of service**, including **Agni Veer Scheme** personnel.
 - **Age:** Preference for candidates **below 50 years**. However, age limit may be relaxed for candidates with exceptional experience and domain expertise.
 - **IT Skills:** Proficiency in **Microsoft Excel, Word, PowerPoint, and Data Analysis** tools is essential.

5. Key Skills Preferred:

- Microsoft Excel
- PowerPoint
- MS Word
- Data Analysis

6. Contract Renewal:

- The contract can be renewed **annually**, subject to:
 - Satisfactory performance
 - Applicable Government guidelines and age limit criteria

7. How to Apply:

Interested candidates may submit their Bio- data on the following email:-

- i. singh.harinder@gov.in
- ii. madhavpatil.dgs@gov.in
- iii. lrit.acc-dgs@govcontractor.in

The bio-data may also be sent by post to the following address:

Capt. Harinder Singh,
Nautical Surveyor-and-DDG(Tech)
Directorate General of Shipping
Beta Building, 9th Floor, i-Think Techno Campus, Kanjur Village Road, Kanjurmarg
(East), Mumbai - 400042



29/08/2025

(Capt. Harinder Singh)
Nautical Surveyor and DDG(Tech)

NOTE :-

1. **LAST DATE FOR SUBMISSION OF APPLICATION IS 15TH SEPTEMBER, 2025**
2. **THE SELECTED PERSONNEL WILL BE APPOINTED THROUGH THE INDIAN REGISTER OF SHIPPING (IRS)**
3. **NO ACCOMMODATION WILL BE PROVIDED EITHER AT THE TIME OF INTERVIEW OR AT THE TIME OF JOINING BY THE DIRECTORATE GENERAL OF SHIPPING OR THE INDIAN REGISTER OF SHIPPING (IRS). CANDIDATES ARE REQUIRED TO MAKE THEIR OWN ARRANGEMENTS.**