



# Balmer Lawrie & Co. Ltd.

(A Government of India Enterprise)  
(A Miniratna - I PSE)

Regd. Office – 21, N. S. Road, Kolkata-700 001  
CIN- L15492WB1924GOI004835, Website: www.balmerlawrie.com  
For Email id and Phone No. refer web advertisement

Balmer Lawrie invites applications from professionals for the following posts:

Sl. No.	Position	Grade	SBU / Function / Vertical	No. of Posts	Minimum Qualification (only UGC / AICTE / Govt. of India / State Govt. approved Institutes / Universities)	Max. Age (Years)*	Minimum Experience (Years)*
1.	Deputy Manager [Manufacturing]	E2	Industrial Packaging	1	Full Time Engineering Graduate	32	5 years in manufacturing plant <sup>12</sup>
2.	Unit Head (W&D)	E2	Logistics Infrastructure	1	Full Time Engineering Graduate Or 2 years' MBA or Post Graduate Degree / Diploma <sup>1</sup> in Management <sup>1</sup>	32	5 years <sup>11</sup>
3.	Assistant Manager [Rail Operations]	E1	Logistics Services	1	A - Full Time Engineering Graduate Or 2 years' MBA or Post Graduate Degree / Diploma <sup>1</sup> in Management B - Full Time Graduate (Non - Engineering)	A - 27 B - 30	A - 1 year <sup>12</sup> B - 6 years <sup>12</sup>
4.	Junior Officer [Operations & Project Logistics]	FTO-1		1	Full Time Graduate <sup>3</sup>	30	Freshers may apply
5.	Junior Officer [Operations]	FTO-1		1	Full Time Graduate <sup>3</sup>	30	Freshers may apply
6.	Junior Officer [Sea CHA]	FTO-1		1	Full Time Graduate <sup>3</sup>	30	Freshers may apply
7.	Junior Officer [IT Support]	FTO-1	Associate Services	1	Full Time Engineering Graduate [Computer Science, Information Technology, Electronics & Communication, Electrical & Electronics] / BCA / MCA	30	Freshers may apply
8.	Junior Officer / Officer [Secretarial]	FTO-1 / FTO-2	Secretary's Department	1	Company Secretary	30	FTO-1 - Freshers may apply FTO-2 - 2 years
9.	Assistant Manager [Travel]	FTE -1	Travel & Vacations	3	A - MTM or Equivalent / MBA / Graduate Engineer OR B - Bachelor's Degree (10+2+3)	32	A - 2 years of experience in the travel domain <sup>12</sup> OR B - 4 years of experience in the travel domain <sup>12</sup>
10.	Assistant Manager [Sales]	FTE -1		3	A - MTM or Equivalent / MBA / Graduate Engineer OR B - Bachelor's Degree (10+2+3)	32	A - 2 years B - 4 years
11.	Officer [Sales] - MICE	FTO-2		1	Any Graduate Bachelor's Degree (10+2+3)	32	2 years
12.	Officer [Travel]	FTO-2		3	Any Graduate Bachelor's Degree (10+2+3)	30	2 years of experience in the travel domain <sup>11</sup>
13.	Officer [Travel]	FTO-2		1	Any Graduate Bachelor's Degree (10+2+3)	30	2 years of relevant experience in the travel & Hotel domain <sup>12</sup>
14.	Officer [Visa]	FTO-2		1	Any Graduate Bachelor's Degree (10+2+3)	30	2 years prior experience of VISA processing
15.	Officer [Sales]	FTO-2		2	Bachelor's Degree (10+2+3)	30	2 years
16.	Junior Officer/ Officer [Visa]	FTO-1 / FTO-2		1	Any Graduate Bachelor's Degree (10+2+3)	30	For FTO-1: Freshers may apply For FTO-2: 2 years in VISA processing
17.	Junior Officer [Operations]	FTO-1		1	Bachelor's Degree (10+2+3)	30	Freshers may apply
18.	Junior Officer [Sales]	FTO-1		2	Bachelor's Degree (10+2+3)	30	Freshers may apply
19.	Junior Officer [Sales]	FTO-1	1	Graduate (any discipline) Bachelor's Degree (10+2+3)	30	Freshers may apply	
20.	Junior Officer [Travel]	FTO-1	1	Graduate (any discipline) Bachelor's Degree (10+2+3)	30	Freshers may apply	

\* The cut-off date for minimum post-qualification experience and maximum age is 13.03.2026.

<sup>11</sup>This position requires Post Qualification Experience.

<sup>12</sup> Post Graduate Diploma in Management should be certified as equivalent to Post Graduate Degree by AICTE valid for the year when the PG Diploma has been completed.

<sup>13</sup>Degrees / Diploma (other than the ones specified in UGC Notice dated 23.02.2018) which are UGC recognised Open and Distance Learning (ODL) programmes treated as equivalent with the Degrees / Diploma acquired from regular Universities / Institutes in the country conducted by ODL Institutions recognised by UGC or an institution Deemed to be a University so declared by the Central Government, will be accepted. However, for ODL Degree / Diploma in Management and / or Information Technology recognition of AICTE shall be mandatory. CA / ICWA will however not be considered. Engineering course done through ODL Mode will also not be considered except where IGNOU has granted the B. Tech Degree or Diploma in Engineering to the students who were enrolled up to academic year 2011-12 with IGNOU and not post 2012. The decision on whether a qualification is equivalent to the specified qualification or not shall rest with the Company.

Person with Benchmark Disabilities (PwBD) is eligible to apply for all positions.

Reservation for SC, ST, OBC (Non-Creamy Layer), PwBD and Economically Weaker Sections will be as per Government of India Rules.

Maximum age is relaxable by 5 years for SCs / STs and 3 years for OBCs (Non-Creamy Layer). For PwBD candidates, age is relaxable by 10 years [15 years for SCs / STs and 13 years for OBCs (Non-Creamy Layer)]. For Ex-Servicemen and Commissioned Officers including Emergency Commissioned Officers or Short Service Commissioned Officers, maximum age is relaxable by the length of military service increased by 3 years.

**For details & to apply, log-on to Careers at <https://www.balmerlawrie.com/careers/current-openings>  
Last Date for Submission of Online Applications: 13.03.2026**