

Ref. No.: MCL /HQ/Recruitment/Statutory/2026/ 120

Date: 21/02/2026

## EMPLOYMENT NOTICE / ADVERTISEMENT

**Mahanadi Coalfields Limited**, a subsidiary of Coal India Limited, A Govt. of India Undertaking invites **ONLINE applications** from eligible citizens of India for the following posts. The candidates fulfilling the eligibility criteria may submit their applications through **ONLINE MODE ONLY**.

### 01. POSITION & VACANCIES (Tentative):

**Table A: Table showing Positions, Vacancy & Basic Pay**

| Name of Post           | Basic Pay (NCWA-XI) | Backlog |    |           | Vacancies including Backlog |     |    |    |           | Total |
|------------------------|---------------------|---------|----|-----------|-----------------------------|-----|----|----|-----------|-------|
|                        |                     | SC      | ST | OBC (NCL) | UR                          | EWS | SC | ST | OBC (NCL) |       |
| Jr. Overman, T&S Gr-C  | ₹ 47330.25 PM       | -       | 3  | -         | 77                          | 18  | 29 | 46 | 22        | 192   |
| Mining Sirdar T&S Gr-C | ₹ 47330.25 PM       | 1       | 8  | 2         | 176                         | 43  | 77 | 88 | 64        | 448   |
| Surveyor, T&S Gr-B     | ₹ 51103.12 PM       | -       | 10 | -         | 8                           | 1   | 1  | 14 | -         | 24    |

| Name of Post                         | Basic Pay (NCWA-XI) | BACKLOG |    |           |       |
|--------------------------------------|---------------------|---------|----|-----------|-------|
|                                      |                     | SC      | ST | OBC (NCL) | Total |
| Translator (Tr.) OL Clerical Gr. III | ₹ 41966.51 PM       | 1       | -  | -         | 01    |
| Technician (Pathology) Tr. T&S Gr-C  | ₹ 47330.25 PM       | 1       | -  | 1         | 02    |

[UR = Unreserved, EWS= Economically Weaker Section, SC= Scheduled Caste, ST= Scheduled Tribe, OBC (NCL) = Other Backward Class (Non-Creamy Layer)]

#### NOTE: -

- Vacancies are tentative and MCL Management reserves the right to increase or decrease or cancel as per its requirement. In the event of cancellation of notified vacancies, the examination fees paid by the candidates will not be refundable.

\*Total 03 vacancies are reserved (horizontal) for PwBDs for the post of Translator(OL) and Technician (Pathology). Categories of Disability suitability is as under:

**Table B: Showing Position, Functional requirement & Suitable category of Benchmark Disabilities**

| Name of Post                         | Physical Requirement           | Suitable category of Benchmark Disabilities | Horizontal Vacancies |
|--------------------------------------|--------------------------------|---------------------------------------------|----------------------|
| Translator (Tr.) OL Clerical Gr. III | S, SE, RW, MF                  | a) LV                                       | 01                   |
|                                      |                                | b) D, HH                                    |                      |
|                                      |                                | c) OA, OL, BL, OAL, LC, Dw, AAV, MDY        |                      |
|                                      |                                | d) ASD (M), SLD                             |                      |
|                                      |                                | e) MD involving (a) to (d) above            |                      |
| Technician (Pathology) Tr. T&S Gr-C  | S, ST, W, BN, MF, RW, SE, H, C | a) D, HH                                    | 02                   |
|                                      |                                | b) OL, BL, Dw, AAV                          |                      |
|                                      |                                | c) ASD (M), SLD                             |                      |
|                                      |                                | d) MD involving (a) to (c) above            |                      |



**\*Functional Requirement Abbreviations Used:** S=Sitting, ST=Standing, W=Walking, BN=Bending, L=Lifting, H-Hearing, MF=Manipulation by Fingers, SE=Seeing, RW=Reading & Writing, C=Communication.

**Suitable Category Abbreviations Used:** LV=Low Vision, D-Deaf, HH-Hard of Hearing, OA=One Arm, OL-One Leg, BL-Both Leg, OAL-One Arm and One Leg, -LC=Leprosy Cured, Dw=Dwarfism, AAV= Acid Attack Victims, MDy-Muscular Dystrophy, ASD(M)=Autism Spectrum Disorder (Mild), SLD=Specific Learning Disability, MI=Mental Illness, MD=Multiple Disabilities.

- As per guidelines of Ministry of Social Justice and Empowerment, GoI & CIL/C-5A/MP&IR/RPwD/75 Dt-27/09/2024 the post of Jr.Overman, Mining Sirdar & Surveyor do not fall under the identified list of position for PwBDs, hence reservation for PwBD candidates is not applicable for Jr.Overman, Mining Sirdar & Surveyor.

## 02. MINIMUM QUALIFICATION REQUIRED:

**Table C: Table showing Positions & Eligibility/Essential Qualification**

| Sl No. | Name of Post            | Eligibility/Essential Qualification                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|--------|-------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1      | Jr.Overman, T&S Gr-C    | <p>i. Diploma in Mining Engineering of 03 years duration or Degree in Mining Engineering or other equivalent qualifications approved in that behalf by the Central Government from any recognized Institute.</p> <p>ii. Valid Overman Competency Certificate(<b>Un-Restricted</b>) issued by Directorate General of Mines Safety (DGMS) under Coal Mines Regulation 2017 for working in both <b>Open Cast (OC) &amp; Under Ground (UG) Mines</b> or any other certificate in Mining which entitle to work as Overman as per Coal Mines Regulation 2017 for working in both <b>OC &amp; UG Mines</b>.</p> <p>iii. Valid First Aid Certificate.</p> <p>iv. Valid Gas Testing Certificate.</p>                                                                                                                                                                   |
| 2      | Mining Sirdar, T&S Gr-C | <p>i. Senior Secondary school examination or intermediate examination (10+2) or equivalent Examination from any recognized Board of Examination.<br/><b>OR</b><br/>Diploma in Mining Engineering of 03 years duration or Degree in Mining Engineering or other equivalent qualifications approved in that behalf by the Central Government from any recognized Institute.</p> <p>ii. Valid Mining Sirdarship Certificate of Competency (<b>Un-Restricted</b>) from DGMS under Coal Mines Regulation 2017 for working in both <b>Open Cast (OC) &amp; Under Ground (UG) Mines</b> or any other certificate of Competency in Mining which entitle the applicant to work as Mining Sirdar as per Coal Mines Regulation 2017 for working in both <b>OC &amp; UG Mines</b>.</p> <p>iii. Valid First Aid Certificate.</p> <p>iv. Valid Gas Testing Certificate.</p> |
| 3      | Surveyor, T&S Gr-B      | <p>i. Senior Secondary school examination or intermediate examination (10+2) or equivalent Examination from any recognized Board of Examination.<br/><b>OR</b><br/>Diploma in Mining/Mine Surveying Engineering of 03 years duration or Degree in Mining/Mine Surveying Engineering or other equivalent qualifications approved in that behalf by the Central Government from any recognized Institute.</p> <p>ii. Valid Survey Certificate of Competency (<b>Un-Restricted</b>) granted by Directorate General of Mines Safety (DGMS) as per Coal Mines Regulation 2017 for working in both <b>Open Cast (OC) &amp; Under Ground (UG) Mines</b>.</p>                                                                                                                                                                                                         |



| Sl No. | Name of Post                              | Eligibility/Essential Qualification                                     |
|--------|-------------------------------------------|-------------------------------------------------------------------------|
| 4      | Translator (Tr.)<br>OL Clerical Gr. III   | i. B.A. or equivalent with Hindi & English.                             |
|        |                                           | ii. Govt. Diploma Holder in Hindi Translation preferred.                |
| 5      | Technician<br>(Pathology) Tr.<br>T&S Gr-C | i. Diploma in Pathology from an Institute recognized by the Government. |

**03. AGE LIMIT (as on 06/April/2026):**

- The Cut-Off date for determining Age Limit Criteria will be the last date of receipt of application i.e. **06/Apr/2026**.
- Candidate must not be below 18 years of age as on **06/Apr/2026**.
- The upper age limit is 30 years as on **06/Apr/2026** for General (UR) & EWS category candidates.
- However, relaxation in the upper age limit of 30 years for claiming Age relaxation is as per following:-

**Table D: Table showing permissible age relaxation to different categories**

| Sl No. | Category                                                                                            | Maximum Age relaxation permissible beyond the upper age limit ( as on crucial date i.e. 06/Apr/2026)                                                                                |
|--------|-----------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 01     | UR/EWS                                                                                              | No relaxation                                                                                                                                                                       |
| 02     | OBC (Non Creamy Layer) Central List                                                                 | 03 years                                                                                                                                                                            |
| 03     | SC/ST                                                                                               | 05 years                                                                                                                                                                            |
| 04     | Ex-Servicemen (ESM)                                                                                 | Actual period of service rendered in defence services +3 years                                                                                                                      |
| 05     | Departmental Candidates (all employees of CIL & its subsidiary companies)                           | No upper age limit                                                                                                                                                                  |
| 06     | Persons with Disabilities candidate (Only for the post of Translator OL and Technician (Pathology)) | <ul style="list-style-type: none"> <li>➤ By 10 years for General (UR) candidate</li> <li>➤ By 13 years for OBC-NCL candidate</li> <li>➤ By 15 years for SC/ST candidates</li> </ul> |

Note:

- The Actual upper Age Limit of the applicant (except Sl No.05) on the crucial date i.e. **06/Apr/2026** shall not exceed 56 years.
- There will be no age bar for Departmental candidates i.e. any employee of CIL & its subsidiary companies having the requisite qualification.

**04. RESERVATION:**

- Reservation of SC / ST/ OBC (NCL) CENTRAL LIST/ EWS/PwBD/ESM will be applicable as per Govt. of India rules and guidelines, notifications and amendments from time to time.
- Candidate(s) who wish to be considered against reserved vacancies and seek other concessions applicable to the reserved categories must submit VALID requisite certificate(s) in the prescribed proforma by the concerned competent authority for availing such reservation. The requisite certificate must be VALID as on the crucial date i.e. **06/Apr/2026**.



- c) A person seeking appointments on the basis of reservation to OBC (NCL) CENTRAL LIST must ensure that he/ she possesses the VALID caste/ Community certificate (Applicable for Central List only) and does not fall in creamy layer. The requisite certificate must be VALID as on the crucial date i.e. 06/Apr/2026.
- d) Caste certificate in the prescribed Performa has to be produced by the candidates seeking reservation as SC/ ST/ OBC (NCL) CENTRAL LIST from the Competent Authority (Indicating clearly candidate's caste, the Act/order under which the caste is recognized as SC/ ST/ OBC (NCL) CENTRAL LIST and the village / town that candidate is ordinarily a resident of). A candidate will be eligible to get the benefit of community reservation only in case the particular caste to which the candidate belongs is included in the list of reserved communities issued by the Central Government.
- e) SC/ ST/ OBC (NCL) CENTRAL LIST/ PwBD/EWSs candidates, who are selected on their OWN MERIT without relaxed standards, will not be adjusted against the reserved vacancies. Such candidate(s) will be accommodated against the un-reserved vacancies earmarked for UR category. The reserved vacancies will be filled up separately from amongst the eligible SC/ST/OBC (NCL) Central list and EWSs candidates.
- f) SC/ ST/ OBC (NCL) CENTRAL LIST / PwBD and EWSs candidates who qualify on the basis of relaxed standards viz age limit, CBT marks, etc., irrespective of their merit position, is to be counted against reserved vacancies and not against UR vacancies.

**05. SELECTION PROCESS (Computer Based Test)**

- a) The Selection methodology will comprise of Computer Based Test (CBT) only. No personal interview will be held.
- b) Eligible Candidates, as declared by them, will be provisionally called for Computer Based Test (CBT) on the basis of their declaration regarding their eligibility such as age, educational/technical qualification, Valid Statutory Certificate etc. as laid down in this notification/advertisement. The scrutiny /verification of the claims made by the candidate supporting their eligibility for the post applied will be done post declaration of results of Computer Based Test (CBT) for the candidates who have been called for document verification process.
- c) The CBT will comprise of objective type questions with multiple choice of answers and there will be **no negative marking** for wrong answers. The instructions will be Bilingual (English/Hindi).
- d) The CBT will consist of two sections i.e. "A" & "B". The Section "A" will comprise question specific to General Awareness/ Aptitude and section "A" will comprise 20 questions of "One" mark each, similarly Section "B" of the test paper will comprise questions relating to Technical knowledge and will comprise 80 questions of "One" mark each, with a total of 100 marks.
- e) Exact schedule of CBT will be displayed on MCL website (<https://mahanadicoal.in>) in due course.
- f) Individual Candidates Result of the CBT will be available in the official website of MCL (<https://mahanadicoal.in>).
- g) Qualifying marks (CBT) will be as under:

**Table E: Table showing Qualifying marks in Computer Based Test**

| Qualifying marks in Computer Based Test (CBT) |                            |                       |
|-----------------------------------------------|----------------------------|-----------------------|
| For General/EWS Candidates                    | For OBC(NCL) Candidates    | For SC/ST Candidates  |
| 45 marks (i.e. 45% of 100)                    | 40 Marks (i.e. 40% of 100) | 35 marks (35% of 100) |



- h) Based on the merit order of marks secured by the candidates in CBT, the shortlisted qualified candidates in the ratio of **1:3** will be called for document verification. In case candidates are tied on marks at the last position, all with same marks will be called for document verification.
- i) In case of a tie of marks obtained in the CBT, it will be resolved on the basis of Date of Birth (elder one being the first) and thereafter Name alphabets.
- j) Successful shortlisted candidates, in the order of the total marks scored in the CBT, will be notified to appear for scrutiny of their testimonials through website of MCL. The candidates shall have to appear along with all original certificates/documents & photocopies thereof as per eligibility criteria notified in this advertisement for scrutiny. Those who are working in Govt./Semi Govt./Autonomous Bodies/PSUs/CIL & Subsidiaries etc. must have to produce **“No Objection Certificate”** from their employer at the time of documents/certificates verification.
- k) The date and venue for verification of documents/certificates shall be notified in the official website of MCL and the candidates shall have to report accordingly.
- l) The candidature of the candidates, not producing the required original documents (as mentioned in their online application) at the time of document verification, shall be cancelled /rejected.
- m) After verification of documents/certificates, ‘Provisional Select List’ of successful candidates will be published, in the official website of MCL (<https://mahanadicoal.in>)
- n) Finally, provisionally selected candidates will be issued offer of appointment based on their position in the merit list and with due consideration of the reservation policy of Govt. of India for SC/ST/OBC(NCL)/PwBD/EWS/ESM. They have to undergo Initial Medical Examination (IME) by company’s own doctors & their findings thereon will be final. Those who are found UNFIT, will be disqualified for employment.
- o) If it is found during the Scrutiny, or even after joining or during the course of training period, or even during the course of employment, that the candidate is not fulfilling the criteria of eligibility in any respect, suppressing of facts or false declaration pertaining to his Employment/ Caste/ Testimonials etc. then his candidature/employment will be cancelled/terminated.
- p) The validity of the merit panel will be for 01 year or as per extant Govt. guidelines.

**Note:-**All the candidates are requested to remain updated at each step of the selection process by visiting our website <https://www.mahanadicoal.in>. All queries pertaining to recruitment, including selection process, may be addressed to Helpdesk available in the application portal.

#### **06. HEALTH/MEDICAL FITNESS:-**

Appointment to the above posts will be provisional subject to the candidate being found medically fit as per the standards prescribed for the post by the Company. The selected candidates will have to undergo medical examination in the designated Hospital by the Company’s Doctor, the final Appointment /Joining will be subject to being declared medically fit for employment in Mines as per rule. As per MAR (Medical Attendance Rules) of the company the minimum required height of the candidate should be 60 inches (excluding for the post of Translator (Tr.) OL Clerical Gr. III and Technician (Pathology) Tr. T&S Gr-C only in case of Dw=Dwarfism).

#### **07. INSTRUCTIONS BEFORE FILLING UP OF APPLICATION:**

- a) Candidates are required to have a **valid personal email ID & Mobile Number**. Login id and password would be provided through e-mail and SMS on successful registration which is to be



kept active for the entire process and for future communications. Link for downloading Admit cards/call letters for CBT, document verification etc. will be sent to the candidates registered email ID or the same may be downloaded from the designated portal. Under no circumstances, the candidate should share/ mention email ID of any other person. **In case, a candidate does not have a valid personal email ID, he/she should create a new email ID before applying Online.** Company will not be responsible for any loss of email sent, due to invalid / wrong Email ID provided by the candidate in online application or due to any other reason.

- b) The name of the candidate, Date of Birth and Parents' name etc. should be spelt correctly in the application form as it appears in the Class X certificates/mark sheets. Any change/alteration found, may disqualify the candidature.
- c) Candidates submitting their online applications from Internet-café or with the help of any third person, shall doubly ensure that all particulars filled-in are correct in all respects including uploading of their recent photograph and signature. Mistake, if any, cannot be changed after submission of online application.
- d) Candidates are advised to visit MCL's website from time to time with regard to the call letters and other updates about Computer Based Test/Examination and document verification etc. No correspondence shall be entertained by the MCL nor shall MCL send separate intimation to the candidates.
- e) Candidates are advised not to wait till the last date & time for applying online. They should register well before the last date of submission of applications. MCL shall not be responsible, if candidates are unable to submit their applications at the last hour due to network congestion etc.

#### **08. TEST CITIES:**

The Computer Based Test will be held at Test Cities as mentioned in the online application. Candidates may opt for three Test Cities from the list as per their preferences and the same cannot be change after the online form is submitted. MCL reserves the right to allocate any Test city or change the Test city opted by the candidate. MCL reserves the right to add or delete any cities(s) from the list based on the number of applicants.

#### **09. ONLINE APPLICATION REGISTRATION:**

- a) The candidates shall apply through online mode available on MCL website <https://mahanadicoal.in> only under **CAREERS >>>> Recruitment** section as per the qualification and eligibility criteria indicated above. No other means/mode of application will be accepted.
- b) Before filling-up of the online application, keep the following details /documents /information ready:-
  - E-Mail ID
  - Mobile No.
  - Personal and Educational qualification details.
  - Scanned Copy of Matriculation(X) Certificate/Mark sheets / diploma /degree Mark sheets(in Jpg/Jpeg /PDF format).
  - Scanned Copy of valid Caste Certificate OBC (NCL)/SC/ST candidates and Income Certificates for EWS candidates (if Applicable). (in Jpg/Jpeg /PDF format).
  - Scanned Copy of Ex-Servicemen Certificates (if Applicable). (in Jpg/Jpeg /PDF format).
  - Scanned Copy of PwBD Certificates (if Applicable). (in Jpg/Jpeg /PDF format).
  - Scanned Copy of competency certificate of Mining Sirdar/Overman/Surveyor, Gas testing & First Aid certificate (in Jpg/Jpeg /PDF format).



- Details of Debit Card/Credit Card/Net Banking for making application fee (Fee is exempted for SC / ST / PwBD / Female/ ESM candidates / Employees of Coal India Limited and its Subsidiaries).
  - Scanned Copy of candidates Recent Photograph (not more than 3 weeks old in jpg/jpeg format).
  - Scanned Copy of candidates Signature with Black ink pen (in jpg/jpeg format).
- c) Read Important Instructions and Click on (✓) 'I Agree 'Button.
- d) Register by filling up necessary details (Post opted, name, Mobile No. and e-mail ID and click on Submit Button).
- e) Check Application Sequence No., User ID & Password received on your-mail and mobile number.
- f) Re-login to your account by entering User ID and password received through e- mail.
- g) Click on the option to go to Application Form and fill all the necessary details in the respective field and upload documents, Photo and Signature.
- h) Check Preview of the Application Form and make corrections, if any.
- i) Press Submit Button.
- j) Make Online payment through Debit Card/Credit Card/Net Banking (as applicable).
- k) Take Print out of application form for future record.
- l) **The last date for submission of application is 06/Apr/2026 up to 11:50 PM.**

**10. APPLICATION FEE OF Rs.1000- plus applicable GST - ₹.180/- (Non- Refundable)**

- a) Candidates belonging to GENERAL (UR) / OBC (Creamy Layer & Non-Creamy Layer) / EWS category are required to pay a Non-Refundable fee of ₹. 1000/- plus applicable GST - ₹.180/- totalling ₹. 1180/- (Rupees One Thousand One Hundred Eighty only). Any other tax or bank charges will be borne by the candidate. After filling all the details in the online application form, candidate has to submit the form by means of clicking the submit button and shall be automatically redirected to payment portal.
- b) Application fee can be paid through On-line mode i.e. Debit Card/Credit Card/Net Banking etc. There will not be any other mode of payment of application fee. In case a candidate deposits the fee in any wrong account or through any other mode, MCL will not be responsible for non-receipt of application fee.
- c) SC / ST / PwBD /ESM/ Female candidates / Employees of Coal India Limited and its Subsidiaries are exempted from payment of application fee.
- d) Fee once paid will not be refunded under any circumstances. Candidates are therefore advised to verify their eligibility conditions before applying.

**11. GENERAL INSTRUCTIONS FOR CANDIDATES:**

- i. The candidature of the applicant would be accepted provisionally, which is subject to verification of certificates, testimonials & character antecedents
- ii. Besides basic pay, the post carries other allowances and fringe benefits as per Company's Rules/National Coal Wage Agreement-XI.
- iii. Application should be submitted through **ONLINE** mode only.



- iv. The candidates should ensure while applying that they fulfil the minimum eligibility criteria and other requirements prescribed for the post for which they are applying and that the particulars furnished by them are correct in all respects. Candidate may cross check the information such as date of birth, category, sub-category, contact details, etc. furnished in the application form before finally submitting the same online as no correction would be possible later. Management will not be held responsible for the same.
- v. In case, it is detected at any stage of recruitment process that the candidates do not fulfil the minimum eligibility criteria and /or do not comply with other criteria and /or he has furnished any incorrect / false information or has suppressed any relevant information / material fact(s) and/or resorting to any irregular means in connection to his candidature during selection process and/or using undue influence for his candidature by any means and/or Impersonating or procuring impersonation by person, his candidature is liable to be rejected. If any of the above shortcomings is/are detected, even after appointment, his appointment will be void & would be liable for termination of employment without notice and prosecution as per law of land.
- vi. The candidates should take a printout of the online application and preserve it with them for their record and need not send the same to MCL or any other address.
- vii. Those who are working in Govt./Semi Govt. Public Sector Undertaking should submit 'NO OBJECTION CERTIFICATE'. Candidates serving in other subsidiaries of Coal India in same capacity are not entitled to apply. They should try inter subsidiary transfer.
- viii. Signature of the candidates on Application form & other prescribed places should be identical and must be in running hand, not in block/capital or disjointed letters or in shorthand or initials.
- ix. SC/ST/OBC(NCL) candidates are required to upload attested copy of valid Caste Certificates issued from any of the following:
  - a) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ 1st Class Stipendiary Magistrate/ Sub Commissioner Magistrate/Taluka Magistrate /Executive Magistrate/Extra Assistant Commissioner.
  - b) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
  - c) Revenue Officer not below the rank of Tehsildar.
  - d) Sub-Divisional Officer of the Area where the candidate and/or his family normally resides.
- x. Candidates claiming for EWS category are required to upload latest valid Income & Asset Certificate issued from any of the following:
  - a) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/ 1st Class Stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner
  - b) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
  - c) Revenue Officer not below the rank of Tehsildar and
  - d) Sub-Divisional Officer of the Area where the candidate and/or his family normally resides.
- xi. Any request for change in category (General/EWS/SC/ST/OBC-NCL/PwBD), in contravention of valid EWS/SC/ST/OBC-NCL/PwBD certificate will not be considered.
- xii. Vacancies reserved for OBC-NCL category are available to OBC candidates belonging to Non-Creamy Layer (NCL) category only. Candidates applying against vacancies reserved for OBC-NCL should note that they are required to submit a valid caste certificate at the time of document scrutiny in support of their claim of belonging to OBC community in the Central List of OBC issued by Govt. of India, in the prescribed format for this purpose so as to prove that they do not

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belong in the “Creamy Layer” of OBC. OBC-NCL certificate for admission to educational purpose will not be considered.

- xiii. EWS/ SC/ ST/ OBC-NCL / Ex-Servicemen certificates issued by Competent Authority should either be in Hindi or English.
- xiv. Ex-servicemen must be discharged from his services as on the cut-off date.
- xv. Candidates belonging to SC/ST categories travelling beyond 30 kms (both way) will be entitled for re-imbursement of journey fares (i.e. To & Fro minus 30 km) from their place of (Correspondence Address) to the Document verification centre limited to 2nd Class Train fare/Bus Fare by the shortest route from/to Railway Station/Bus Stand for appearing the Document Verification on production of journey proof by way of submission in the prescribed declaration form.
- xvi. Candidates must have passed and must be in possession of minimum eligibility criteria on or before the **cut-off date**. The candidate must ensure that all of their certificates must have been issued on or before the **cut-off date**.
- xvii. Applications which are incomplete in any aspect or without any of the required information or submitted after the last date of submission of application shall be rejected and no correspondence in this regard will be entertained.
- xviii. The candidature of the applicant would be purely provisional subject to scrutiny/verification of original certificates /testimonials on a later date.
- xix. The self-attested copies of all supporting documents in legible form should be submitted along with the application form at the time of document verification.
- xx. All documents (Caste Certificate, Educational Qualification, Statutory Certificate, PH Certificate etc.) as provided by the candidate will be verified from the issuing authority and candidature will be cancelled if the certificates are not found satisfactory/genuine at any subsequent stage of employment.
- xxi. Depending upon the number of applications received, Test Centres will be finalized.
- xxii. Any requests for change of address of the candidate or change of venue of CBT will not be entertained.
- xxiii. Candidature is also liable to be rejected if there is any difference / variation found in candidates name/his father's name, surname or date of birth in his educational /technical/professional/caste certificates/application at the time scrutiny of documents/certificates.
- xxiv. Candidates are required to submit **ONLY ONE** application for a specific post and advised to apply much before the closing date for submission of Online Application mentioned in this advertisement to avoid last minute network congestion. MCL will not take any responsibility for the candidates not being able to submit their online applications at the last hour.
- xxv. Canvassing in any form shall lead to disqualification/forfeiture of candidature.
- xxvi. Mere issuance of Admit Card/ Call Letter to a candidate will not imply that his candidature has been finally accepted by MCL. The candidature shall remain provisional till such time MCL verifies the eligibility conditions with reference to original documents after the candidate qualifies in the CBT and confirms appointment.
- xxvii. Candidate can submit his/her consent for withdrawal from the recruitment process at any point of time and once submitted will not be considered for issuance of offer of appointment.



- xxviii. The Company reserves the right to reject any application without assigning any reason whatsoever.
- xxix. The decision of MCL Management will be final & binding on all candidates on all matters relating to eligibility; acceptance or rejection of the application, mode of selection, allotment of Test Centers, selection of candidates, posting of selected candidates etc. No enquiry /correspondence will be entertained in this regard.
- xxx. The Management reserves the right to revise /Reschedule / Cancel / Suspend the recruitment process, if the need so arises, without assigning further notice or reason thereof, the decision of the management shall be final and no appeal shall be entertained.
- xxxi. In case of requirement, the Computer Based Test (CBT) for a particular post may be conducted in multiple shifts. In such case, the following appropriate Score Normalization Formula for normalization of Computer Based Test (CBT) Scores will be adopted.

**Table F: Table showing formula for normalization of CBT Scores**

| Normalized score for each candidate (X <sub>n</sub> ) = (S <sub>2</sub> /S <sub>1</sub> )*(X- X <sub>av</sub> ) + Y <sub>av</sub> |                                                                                                                                                                                                                      |
|-----------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>S<sub>2</sub></b>                                                                                                              | Is the SD of the shift with the Highest Average Score taken as <b>Base</b> for normalization (Criteria for choosing the base for normalization is generally taken as the shift with 'Highest Average' of raw scores) |
| <b>S<sub>1</sub></b>                                                                                                              | Standard Deviation for the corresponding shift (to be scaled to S <sub>2</sub> )                                                                                                                                     |
| <b>X</b>                                                                                                                          | Raw score of a candidate                                                                                                                                                                                             |
| <b>X<sub>av</sub></b>                                                                                                             | Simple average of the shift                                                                                                                                                                                          |
| <b>Y<sub>av</sub></b>                                                                                                             | Average corresponding to shift with highest Average (taken as <b>Base</b> for normalization)                                                                                                                         |

- xxxii. Selected candidates could be posted in any Mines/Projects (i.e. **Underground & Opencast**) of MCL/CIL and are liable to be transferred to other subsidiaries of Coal India Limited any time during their service period as may be required.
- xxxiii. **For all purpose the cut-off date will be taken as 06/Apr/2026.**
- xxxiv. Helpline Number will be available between 09:00 AM to 06:00 PM on working days (Monday to Saturday) excluding Sunday, Public Holidays.
- xxxv. Any dispute shall have jurisdiction at Sambalpur Court only.
- xxxvi. In case of any ambiguity/confusion, English version of Employment notification will be considered valid.

**IMPORTANT DATES:**

|                                                                      |                                 |
|----------------------------------------------------------------------|---------------------------------|
| Starting Date of online application & Payment gateway.               | 16/Mar/2026<br>(10:00AM)        |
| Last Date of Submission of online Application                        | 06/Apr/2026<br>(11:50PM)        |
| Tentative date of downloading the admit card for eligible candidates | Will be notified in the website |
| Tentative Date of Computer Based Test (CBT)                          | Will be notified in the website |
| Tentative date of declaration of results                             | Will be notified in the website |

**General Manager (Recruitment)**