

**APPLICATION FOR TENURE BASED CPW ON CONTRACT BASIS  
(To be forwarded by Post)**

To  
The Chief General Manager,  
Ordnance Factory, Itarsi  
Itarsi, Dist. Narmdapuram  
Madhya Pradesh, 461 122

Place for recent  
passport size  
photo of the  
applicant (self  
attested in front)  
to be firmly  
pasted (not to be  
stapled)

(TO BE FILLED UP IN BLOCK LETTERS ONLY)

01.	Post Applied for	TENURE BASED CPW ON CONTRACT BASIS		
02.	Name in Block Letters (as mentioned in 10 <sup>th</sup> std. certificate)			
03.	Father's / Husband's Name			
04.	Date of Birth	Day (dd)	Month (mm)	Year (yyyy)
05.	Age (as on 27/03/2026)			
06.	Nationality			
07.	Category [UR/SC/ST/OBC-NCL/EWS]			
08.	Whether Ex-Serviceman or Not, if yes please mention details	Yes/No		
09.	Whether Person with Disability or Not, if yes please mention details	Yes/No		
10.	Complete postal Address & pin code for communication			
		STATE:	PIN:	
11.	Mobile/Phone Number	(1)		
		(2)		
12.	E-mail ID (IN BLOCK LETTER)	(1)		
		(2)		
13.	Two Prominent and visible identification Marks	(1)		
		(2)		
14.	Medium of Trade Test	English/Hindi		

15. Details of educational and other qualifications starting from X Standard/SSLC:

Name of School/College	Name of Recognized University / Board of Examination	Examination Passed	Year of Passing

16. Details of Passing NCVT (NAC) Examination:

Name of Trade	Name of Ordnance Factory/ Name of other organisation	Training period		NCTVT Batch No. (if applicable)	Year of Passing	Certificate No. & Date of Issue
		From	To			

17. Details of present employment/ previous experience, if any:

Company Details	Designation	Period From	Period To	Nature of Duties

18. Details of previous ONE MONTH extensive training & 2 MONTHS on job training in any Munitions India Ltd group of Factories, if available any:

Name of Factory	Designation (Tenure Based CPW or DBW)	Period of Training		Certificate NO. and Date
		From	To	
	One month extensive training and two month on job training			

19. Check List of Enclosures:

Sl.No	ENCLOSURES	YES / NO
1	Proof of Date of Birth-	
2	Educational Qualification Certificate	
3	NAC certificate issued by NCTVT (now NCVT) & NCEVT in AOCF or Feeder Trades.	
4	Apprenticeship certificate of Ordnance Factories	
5	Experience Certificate	
6	Caste & Category Certificate : (SC / ST / OBC-NCL/EWS) - in prescribed proforma	
7	Declaration by OBC-NCL/Ex-SM candidates - Appendix - I / Appendix - II	
8	Complete Bank Details Form for claiming Travelling Allowance (for SC/ST candidates who will be called for document verification only)	
9	Whether all above documents / certificates are self attested	
10	Two copies of photographs (one pasted on application form) and one extra photograph (Name and Date of Birth should be written on backside of photograph)	
11	Undertaking/Consent (in case of feeder trade candidate) or before joining.	
12	Certificate of training (ONE MONTH extensive training & 2 MONTHS On-job) in any Munitions India Ltd group of Factories, if any.	

DECLARATION

I, Shri / Smt / Kum \_\_\_\_\_ have read the instructions carefully before sending this application. I hereby declare that all the statements made in this application are correct to the best of my knowledge and belief. I understand that any discrepancy found in the information will lead to cancellation of my candidature / debarment at any time.

Date :

Place :

Signature of the Candidate

APPENDIX - I

DECLARATION BY OBC-NCL CANDIDATES ONLY

(Similar endorsement should be given in the caste certificate from the competent authority)

I ..... Son/Daughter of Shri .....

Resident ..... of village/town/city ..... District .....

State ..... Hereby declare that I belong to the .....

community which is recognized as a backward class by the Government of India for the purpose of reservation in services as the orders contained in DOPT OM No.36012/22/93-Estt.(SCT) dated 08-09-1993 and as amended.

It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 08-09-1993 and as amended.

Date :

(Signature of the Candidate)

APPENDIX - II

FORM OF UNDERTAKING TO BE GIVEN BY CANDIDATES APPLYING  
FOR CIVIL POSTS UNDER EX-SERVICEMEN CATEGORY

I understand that, if selected on the basis of the recruitment/examination to which this application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the Appointing Authority that I have been duly released/retired/discharged from the Armed forces that I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen (Re-employment in Central Civil Services and Posts) Rules, 1979, as amended from time to time.

I also understand that I shall not be eligible to be appointed to a vacancy reserved for Ex-Servicemen in regard to the recruitment covered by this examination, if I have at any time prior to such appointment, secured any employment on the civil side (including Public Sector Undertakings, Autonomous Bodies/Statutory Bodies, Nationalized Banks etc.) by availing of the concession of reservation of vacancies admissible to Ex-Servicemen.

Date:

(Signature of the Candidate)

UNDERTAKING/CONSENT

UNDERTAKING BY FEEDER TRADES CANDIDATES ONLY

I ..... Son/Daughter of  
Shri ..... Resident ..... of  
village/town/city.....District .....  
State..... hereby declare that my feeder trade is .....

After selection I will be posted as CPW Tenure Based in Ordnance Factory Itarsi and I will discharge duties allocated to me as CPW Tenure Based in OFI.

Date :

(Signature of the Candidate)