



**GUN CARRIAGE FACTORY, JABALPUR**  
**A Govt. of India Enterprises, Ministry of Defence**  
**A unit of ADVANCED WEAPONS & EQUIPMENT INDIA LTD.**



**ADVERTISEMENT**

For

**Fixed Tenure Contract Based Engagement of Skilled (Experienced) Tradesmen in GCF**

Offline applications are invited from the citizens of India fulfilling the requisite qualification/criteria against the various vacancies on **CONTRACT BASIS for fixed tenure**, to work in Gun Carriage Factory, Jabalpur, Madhya Pradesh, for a period of ONE year which may be extended based on factory requirement and individual performance.

**1) The details of Name of Post and Vacancies available are as follows:**

a) Available Vacancies.

Sl.No	Post	Vacancies	Pay	Consolidate Salary
1	Skilled (SKD)	14	Rs.19900/- (BP) + Applicable DA	Rs. 31442/- per month*

- \* DA @ 58% of basic.

b) Trade wise distribution:

S.No.	Post	Nos.	Job specification
01	MACHINIST (CNC OPERATOR) SKD	10	Precision machining for platforms like 155 mm Dhanush, LFG, MBT, Kavach etc. Candidates must be skilled in CNC operations (Siemens/Fanuc), tools setting, part alignment and independently operating measuring instruments like Vernier calipers, micrometers, bore gauges etc. Also must be capable of operating at least 02 CNC machines simultaneously, as per products need.
02	FITTER (G) SKD	04	Assembling/Dismantling/Fitting work of various assemblies/sub-assemblies/components of 155mm Dhanush, 105/37 LFG which have to be executed via Fitting Tools, Hand grinders, hand drilling machines etc. Also, related measurement work, related matching work and required job handling work need to be done within the authorized cycle time. The Assembling/Dismantling/Fitting work must be done strictly as per relevant Assembling/Dismantling/Fitting standards/drawings.

**Note: (i)** Gun Carriage Factory, Jabalpur, reserves the rights to increase or decrease the number of vacancies any time during the entire selection process depending upon the requirement.

**(ii)** Reservation for SC/ST/OBC/EWS/PWD will be applicable as per govt. norms.

**2) Eligibility Criteria:**

- Experience:** Candidates must possess at least 03 to 06 Years' Experience in relevant work area in a well reputed company/organization supported by experience certificate from the employer. A declared brief description about the type of Machines work on & Job manufactured along with the knowledge of programming (wherever applicable), tool selection experience/knowledge gained during pervious engagement should submitted by the candidate. The contract worker should be able to give output within 10days time from the date of his engagement in GCF.

**Note:** - (i) It must be note that selection will be based on the actual experience in the relevant field & practical/oral test based on the experience declared by the candidate.

(ii) In case the self-declaration on detailed experience is not submitted by the candidate, he will not be called for interview.

- **Educational Qualification:** For posts mentioned at Sl No. 01 & 02, the applicant must possess Diploma/Degree from recognized institutes or NTC/NAC from NCTVT/NCST/SCVT recognized institutes from any Government/Private Organization having affiliation from Government in relevant trade.
- **Age Limit:** Between 18 and 35 years as on last date of receipt of application for General Candidates. PWD will be given age relaxation of upto 10 years in their respective category as per govt policy. Age relaxation, as admissible will be given to OBC-NCL, SC/ST & Ex- Serviceman candidates as under:

(i)	For SC/ST	05 Years. (only in respect of the post reserved for SC/ST)
(ii)	For OBC (Non-Creamy Layer)	03 Years. (only in respect of the post reserved for OBC)
(iii)	For Ex-Serviceman	Period of Military Service + 03 Years

- 3) **How To Apply- :** Candidates are required to send their bio-data as per the Application Form (at the end of this advertisement or the same may be downloaded and print from detailed advt. available at the website [www.ddpdoo.gov.in/career](http://www.ddpdoo.gov.in/career) & [www.aweiil.in](http://www.aweiil.in)). The application form must be filling up in **BLOCK LETTERS** only. Candidate must go through detail terms & conditions before applying. The envelope must be clearly superscripted as “**APPLICATION FOR Fixed Tenure Contract Based Engagement of Skilled (Experienced) Tradesmen in GCF - ‘Name of Post’**”. The application should be forwarded by post to “**The Chief General Manager, Gun Carriage Factory, Jabalpur, M.P.- 482011**” or candidate may drop the envelop, containing dully fill-in application form with relevant documents, in Box kept at the Main Gate of GCF for the purpose.
- 4) **Closing Date for Receipt of Application:** The offline application in a closed envelop should reach GCF on or before **10.04.2026 at 1700 hrs.**
- 5) **Remuneration:**
- a) Contractual employees will be paid a consolidated monthly salary, inclusive of basic pay and Dearness Allowance.
  - b) Proportionate deductions shall be made for unauthorized leave/absence from duty etc. The engaged personnel will be eligible for Company Holidays at par with regular employees.
  - c) An annual increase of 3% during the tenure shall be admissible on the Basic Pay, subject to satisfactory performance.
  - d) The performance of the individual on fixed term employment will be evaluated on monthly basis. Individuals with performance rating satisfactory & above will be granted an increment, as applicable to the corresponding pay-scale, on completion of each year during the employment. Individuals having performance rating Poor or below will be given 15 days’ time in writing to improve their performance. After the next month again performance will be evaluated and if again the performance rating found poor or below, the services of the individual will be terminated by giving 15 days’ notice.
  - e) Personnel engaged will be eligible for EPF as per act and government guidelines.
  - f) Personnel engaged will come under purview of The Employees’ Compensation Act, 1923.
- 6) **Working Hours:** Employees will work as per the production schedule, typically 8 Hours per day, 6 days per week, i.e. 48 hours per week.
- 7) **Mode of Selection:** Through Practical Test and Interview where weightage relevant experience will be given.
- 8) **Rejection of Application/Cancellation of Candidature:** Applications received after the closing date or not meeting eligibility criteria and Terms & Conditions of advertisement will be summarily rejected.

**9) General Conditions:**

- i) The self-attested copies of educational qualifications, certificate for age proof, experience certificate from institutions etc., should be enclosed along with the application.
- ii) The OBC candidate applying for the post under OBC category should also have to submit duly signed undertaking in the format given at Appendix-I of the Application Form.
- iii) Submission of false / incorrect / incomplete information and / or dubious / bogus documents shall disqualify the candidature.
- iv) Only short listed candidates will be informed through post / e-mail for Trade Test/Practical Test in due course.
- v) GCF will not be responsible for late / non-receipt of filled-in application/ Call letters, etc., due to postal delay or any other reasons.
- vi) E-mail ID & Phone/Mobile Numbers should be kept active till the completion of whole recruitment process.

**10) Other Benefits and Terms & Conditions:**

- i. Working pattern of the Tenure based personnel will be the prerogative of the employer.
- ii. **Leave:** Contractual employees will be entitled to 12 days of paid leave per year, pro-rated based on the contract duration (e.g. 1 day per month for a 12-month contract)
- iii. Unused leave will not be carried forward or encashed.
- iv. Personnel Engaged will generally not take more than 5 days leave in a month. Under special circumstances employer can give relaxation in availing leave not more than 12 days' subject to number of leave credited in his/her account. The excess leave may be treated as leave without pay for regularization purpose by deduction of daily wages @ 1/30th of the consolidated pay.
- v. Tenure based personnel will not be entitled for any other medical benefits in any of the Ordnance Factory Hospitals & Dispensaries or elsewhere. In case of an emergency, facilities in Ordnance Factory Hospitals / Dispensaries can be availed, as per Govt. rules.
- vi. Tenure based personnel will be entitled for safety and protective gears, equipment, kits etc. as per the Company norms.
- vii. Engagement of Tenure based Personnel shall be on contract basis initially for a period of ONE year which may be extended based on factory requirement and individual performance.
- viii. The Tenure Based Engagement will not confer any right on the Personnel to claim the status of a regular employee of the Company.
- ix. The Tenure based Personnel will abide by various Company/Factory Rules & Regulations governing carrying out the assigned tasks and their conduct, like Standing Orders etc.
- x. Tenure based personnel will be covered under the Income Tax, Service Tax, Professional Tax, etc. as per the applicable Rules and all such Taxes would be payable by them.
- xi. Tenure based personnel will be eligible for Company Quarters on nominal charges, on sharing basis subject to availability of quarters on first come first serve basis, otherwise the individual will have to make their own arrangement for accommodation, no amount of HRA will be paid by the company. They will not be entitled for the following: Promotions; OT Allowance Loans, Advances & Interest Subsidies; Medical Facilities; Contingency Advance; School Fee Reimbursement; LTC / LTA Facilities; Grant of Study Leave; Sponsorship for Higher Studies; Any other benefits admissible to regular Workmen not mentioned specifically in the advertisement.
- xii. The Tenure based Personnel will not be entitled for any Allowances or Benefits other than those indicated in this Scheme.
- xiii. Performance of the Personnel would be assessed on a monthly basis.
- xiv. The engagement will be on full time basis. Absence from duty other than on Authorized Leave / Company Holidays will result in proportionate reduction in the Consolidated Emoluments. They will be eligible for Company Holidays as applicable to regular employees.
- xv. The employment can be terminated, at any time, during the period of tenure engagement, by giving one month's notice by either party or payment of the Basic Pay + DA components in the Consolidated Remuneration in lieu of the Notice. However, in case of serious misconduct contract will be terminated immediately.

**11) Caution to All Candidates:** Some unscrupulous elements may approach you with the assurance of procuring appointment for you in the factory through illegal gratification. You must not fall prey to such false assurance or exploitation and must not entertain or encourage such elements in any way. It is emphasized and re-assured that the entire selection exercise will be done on merit in a transparent manner.

**12) Candidates to Ensure Their Eligibility for the Engagement:** The candidates applying for the afore mentioned vacancies should ensure that they fulfill all eligibility conditions for the post applied for.

**13) Other Information to the Candidates:**

1. Their admission to all the stages of the selection procedure will be purely provisional subject to satisfying the prescribed eligibility conditions.
2. Selected candidates must undergo a medical fitness test before joining.
3. Mere issue of Call letter/Admit Card to the candidate for the Walk in Interview will not imply that his/her candidature has been finally accepted by the concerned unit.
4. Verification of eligibility conditions with reference to original documents will be done only at the time of document verification in the factory.
5. The candidates should regularly check their email id for any correspondences from concerned unit regarding engagement.
6. Admit card/Call letters will be forwarded to the candidates by post/e-mail.
7. Any dispute with regard to the **Fixed Tenure Contract Based Engagement of Skilled (Experienced) Tradesmen in GCF** against this advertisement will be subject to courts/tribunals situated in Jabalpur only.
8. The Competent Authority reserves the right to amend, modify or cancel the recruitment process or adopt any alternative lawful mode of selection in part or in whole, in case of contingency.
9. The citizens of India who are fulfilling the requisite qualification as mentioned in the advertisement can apply for the post.



**For  
Chief General Manager GCF**

**APPLICATION FOR FIXED TENURE CONTRACT BASED ENGAGEMENT OF SKILLED  
(EXPERIENCED) TRADESMEN IN GCF**

**To be forwarded by Post**

To

The Chief General Manager  
Gun Carriage Factory  
Jabalpur, M.P.-482075.

Place for recent  
passport size  
photo of  
applicant (self  
attested in front) to  
be firmly pasted  
(not to be stapled)

(TO BE FILLED UP IN BLOCK LETTERS ONLY)

01.	Post Applied for			
02.	Name in Block Letters (as mentioned in 10 <sup>th</sup> std. certificate)			
03.	Father's / Husband's Name			
04.	Date of Birth	Day (dd)	Month (mm)	Year (yyyy)
05.	Age (as on closing date of receipt of application)			
06.	Nationality			
07.	Category [UR/SC/ST/OBC-NCL/EWS]			
08.	Whether Ex-Serviceman or Not, if yes please mention details	Yes/No		
09.	Whether Person with Disability or Not, if yes please mention details	Yes/No		
10.	Complete postal Address & pin code for communication	STATE:  PIN:		
11.	Mobile/Phone Number	(1)		
		(2)		
12.	E-mail ID (in block letters)	(1)		
		(2)		
13	Two Prominent and visible identification Marks	(1)		
		(2)		

**Signature of the Candidate**

## 14. Details of educational and other qualifications starting from X Standard/SSLC:

Name of School/College	Name of Recognized University / Board of Examination	Examination Passed	Year of Passing

## 15. Details of Technical Qualification i.e. Degree/Diploma/NCTVT (NAC/NTC) etc:

Name of Institution/ Organization	Training period		NCTVT Batch No.	Year of Passing	Certificate No. & Date of Issue
	From	To			

## 16. Details of present employment/ previous experience, if any:

Company Details	Designation	Period From	Period To	Nature of Duties
Self-Declared Brief description on experience of machines worked on & Job manufactured along with the knowledge/experience gained :-				

(if required, separate sheet may be used for detailed experience)

**Signature of the Candidate**

## 17. Check List of Enclosures:

Sl.No	ENCLOSURES	YES / NO
1	Proof of Date of Birth-	
2	Educational Qualification Certificate	
3	Technical Qualification Certificates	
4	Experience Certificate	
5	Caste & Category Certificate : (SC / ST / OBC-NCL/EWS/PWD) – in prescribed proforma	
6	Declaration by OBC-NCL/Appendix – I	
7	Whether all above documents / certificates are self-attested	
8	Two copies of photographs (one pasted on application form) and one extra photograph (Name and Date of Birth should be written on backside of photograph)	

**DECLARATION**

I, Shri / Smt / Kum \_\_\_\_\_ have read the instructions carefully before sending this application. I hereby declare that all the statements made in this application are correct to the best of my knowledge and belief. I understand that any discrepancy found in the information will lead to cancellation of my candidature / debarment at any time.

Date:

Place:

**Signature of the Candidate**

## APPENDIX - I

## DECLARATION BY OBC-NCL CANDIDATES ONLY

(Similar endorsement should be given in the caste certificate from the competent authority)

I.....Son/Daughter of Shri  
 .....Resident .....of  
 village/town/city.....District..... State.....

Hereby declare that I belong to the..... community which is recognized as a backward class by the Government of India for the purpose of reservation in services as the orders contained in DOPT OM No.36012/22/93- Estt.(SCT) dated 08-09-1993 and as amended.

It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 08-09-1993 and as amended.

**(Signature of the Candidate)**

**Date:**