

APPLICATION FOR TENURE BASED GRADUATE/DIPLOMA PROJECT ENGINEER ON CONTRACT BASIS

To be forwarded by Post

(Ref Advt No 03/GA/RC/Tenure/PE/2026)

To,

The Chief General Manager,
Ordnance Factory Khamaria
Jabalpur,
Madhya Pradesh, 482005

Place for recent
passport size
photo of the
applicant (self
attested in front)
to be firmly
pasted (not to be
stapled)

(TO BE FILLED UP IN BLOCK LETTERS ONLY)

01.	Post Applied for	TENURE BASED GRADUATE/DIPLOMA PROJECT ENGINEER ON CONTRACT BASIS
02.	Apprenticeship Stream	
03.	Name in Block Letters (as mentioned in 10 th std. certificate)	
04.	Father's / Husband's Name	
05.	Date of Birth (as mentioned in 10 th std. certificate)	
06.	Age (as on closing date of receipt of application)	
07.	Nationality	
08.	Category [UR/SC/ST/OBC-NCL/EWS]	
09.	Whether Ex-Serviceman or Not, if yes please mention details	Yes/No
10.	Whether Person with Disability or Not, if yes please mention sub- category (OH/HH/VH)	Yes/No
11.	Complete postal Address & pin code for communication	STATE: PIN:
12.	Mobile/Phone Number	(1) (2)
13.	E-mail ID (in block letters)	(1) (2)
14.	Two Prominent and visible identification Marks	(1) (2)
15.	Medium of Trade Test	(English/Hindi)

Signature of the Candidate

16. Details of educational and other qualifications starting from X Standard/SSLC:

Name of School/College	Name of Recognized University / Board of Examination	Examination Passed	Year of Passing	Maximum Marks	Marks Obtained	Percentage

17. Details of Graduate/Diploma :

Name of Recognized University / Board of Examination	Examination Passed (B.E./B.Tech/ B.Sc/Diploma)	Stream/ Branch (in case of B.E./B.Tech/ Diploma)	Major Subject (in case of B.Sc)	Maximum Marks	Marks Obtained	Percentage (In case of CGPA, convert to percentage)

In case CGPA is awarded, CGPA conversion formula issued by the University is to be enclosed with the application form.

18. Details of Graduate/Diploma apprenticeship in manufacturing/handling of ammunition and explosives from Ordnance Factories under MIL or other organisation:

Name of Trade	Name of Ordnance Factory/Organisation	Training period		Year of Passing	Certificate No. & Date of Issue
		From	To		

19. Details of Graduate/Diploma apprenticeship in Chemical **other than** manufacturing/handling of ammunition and explosives stream from any recognized organization **other than** Ordnance Factories under MIL :

Name of Trade	Name of Organisation	Training period		Year of Passing	Certificate No. & Date of Issue
		From	To		

Signature of the Candidate

20. Details of present employment/ previous experience, if any:

Company/ Organization Details	Designation	Period From	Period To	Nature of Duties

21. Check List of Enclosures:

Sl.No	ENCLOSURES	YES / NO
1	Proof of Date of Birth	
2	Degree/ Diploma Certificate (B.E./B.Tech/B.Sc/Diploma)	
3	CGPA conversion formula in percentage issued by the University (if applicable)	
4	Certificate of Proficiency issued under National Apprenticeship Training Scheme for Graduate/Technician Apprenticeship.	
5	Experience Certificate	
6	Caste & Category Certificate : (SC/ST/OBC-NCL/EWS) - in prescribed proforma	
7	Declaration by OBC-NCL candidates - Appendix - I	
8	Certificate for Persons with Benchmark Disability	
9	Whether all above documents / certificates are self attested	
10	Two copies of photographs (one pasted on application form) and one extra photograph (Name and Date of Birth should be written on backside of photograph)	

DECLARATION

I, Shri / Smt / Kum _____ have read the instructions carefully before sending this application. I hereby declare that all the statements made in this application are correct to the best of my knowledge and belief. I understand that any discrepancy found in the information will lead to cancellation of my candidature / debarment at any time.

Date :

Place :

Signature of the Candidate

APPENDIX – I

DECLARATION BY OBC-NCL CANDIDATES ONLY

(Similar endorsement should be given in the caste certificate from the competent authority)

I..... Son/Daughter of Shri
Resident of village/town/city.....District
State..... Hereby declare that I belong to the
community which is recognized as a backward class by the Government of India for the
purpose of reservation in services as the orders contained in DOPT OM No.36012/22/93-
Estt.(SCT) dated 08-09-1993 and as amended.

It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in
column 3 of the Schedule to the above referred Office Memorandum dated 08-09-1993 and as
amended.

Date :

(Signature of the Candidate)