

- h. प्रवेश के समय, छात्र को सत्यापन के लिए कॉलेज आईडी कार्ड के साथ आधार कार्ड (मूल रूप में) लाना आवश्यक है। उन्हें कार्यग्रहण के समय पासपोर्ट आकार का 03 फोटो भी जमा करने होंगे।
At the time of joining, student is required to bring the Aadhar Card (in Original) along with college ID card for verification. They should also submit 03 nos. passport size photograph at the time of joining.
- i. कॉलेज से सत्यापन या पत्र के लिए सभी बीटेक / एमटेक / एमएससी पिछले सेमेस्टर मार्क शीट मूल रूप से प्रमाणित करते हैं कि मूल प्रमाण पत्र उनके पास हैं।
All B.Tech / M.Tech / M.Sc previous semesters mark sheets in original for verification or letter from college certifying that the Original certificates are held with them.
- j. मूल दस्तावेज सत्यापन के तुरंत बाद वापस कर दिए जाएंगे।
Original documents will be returned immediately after verification.
- k. यदि आवश्यक हो, तो किसी अन्य दस्तावेज को चयन/शामिल होने के समय छात्र को सूचित किया जाएगा।
Any other documents if required, will be communicated to the student at the time of selection/joining.

कुछ महत्वपूर्ण तिथियां नोट की जानी हैं:

Some important dates to be noted:

क्र.सं. Sl. No.	विवरण Description	अस्थायी तिथि Tentative Date
1	आवेदन प्राप्त करने की अंतिम तिथि Last date for receipt of application	15 जून 2026 15 June 2026
2	चयनित छात्रों को सूचना Intimation to Selected Students	25 जून 2026 25 Jun 2026
3	इंटरनशिप के लिए शुरुआत की तिथि Date of Start for Internship	01 जुलाई 2026 01 Jul 2026

Format for application for DRDO Paid Internship Scheme

1.	Name of the applicant	:		Affix passport size photo(4.5 X 3.5cm)
2.	Date of Birth	:		
3.	Aadhar No.	:		
4.	Name, Address & Contact No. of the College	:		
5.	Discipline	:		
6.	Branch Code	:		
7.	Degree	:	UG: Semester/Year: <input type="text"/> PG: Semester/Year: <input type="text"/>	
8.	CGPA(On scale of 10) (Copy to be enclosed)	:		
9.	Achievement (Awards/Professional Membership, if any to be mentioned)	:		
10.	Referral letter from Principal/HOD of College/Institute	:	To be mandatorily attached	

11.	Nationality	:	Indian
12.	Permanent Address	:	
13.	Local Address, if any	:	
14.	Contact No of Individual: Alternate No.	:	
15.	E mail ID of Individual	:	
16.	Checklist (Please tick)	:	Enclosed documents Reference letter issued by Principal/HOD <input type="checkbox"/> UG/PG Marksheet reflecting CGPA <input type="checkbox"/> Copy of latest Aadhar Card <input type="checkbox"/>

The above information is correct as per best of my knowledge and belief.

Signature of the Applicant

Place:

Date:

To be printed on college letter head and signed by Principal / HOD of College / Institution

Ref No: _____

Date:

To,

The Director
Microwave Tube Research & Development Centre (MTRDC)
Defence R&D Organisation (DRDO)
Near BE North Gate, Jalahalli Post
BANGALORE – 560 013

Subject: **Request for Paid Internship opportunity for a period of six months**

Ref: Advertisement No. **MTRDC/HRD/PAIDINTERN/2026/01**

Respected Sir,

We request an internship opportunity for our VII / VIII semester B.Tech students / IInd year Post Graduate students for Paid Internship Scheme of DRDO at MTRDC, Bangalore.

Shri/Ms.....is a bonafide student of this college having enrollment no..... He/She is a meritorious student and is eager to gain practical exposure in the defence related applications through an internship at your esteemed organization.

We request an internship from _____to _____(6 months). Below are the details of the student, faculty coordinator and the college / institution:

Student Details:

Name	
Course	
College ID Number	
Mobile No.	
Permanent Residential Address	
Email ID	

Faculty Coordinator Details:

Name of Faculty	
Designation	
Department	
Contact No.	
Email ID	
HOD Email ID	

College Details:

College Name	
AICTE Permanent ID	
DTE Code	
Affiliated to	
Affiliation ID	
Email ID	
Contact No	
Fax No	

The college has no objection if he/she joins internship at your organization and is physically present in the establishment for a minimum of 15 working days in a month. The college will relieve the student to undergo the internship at your establishment.

It is also hereby assured that student will complete full tenure of his/her paid internship.

We believe that this internship will be an excellent opportunity for our student to enhance his/her technical skills. Kindly consider this request and grant the necessary permissions. We assure you of our student's commitment to learning and adherence to all institutional norms.

Thanks and Regards,

Signature of Principal / HOD of College / Institution with Office Seal.

UNDERTAKING

INDIAN OFFICIAL SECRET ACT

I, _____ S/o / D/o _____

resident of (address) _____

District _____ hereby certify that I have been made acquainted with the provision of the Indian Official Secrets Act, 1923. I understand that in case of breach of official trust, I am liable to the penalties detailed in the mentioned Act.

Station: _____

Date: _____

Signature _____

Name _____

UNDERTAKING

I, _____ S/o / D/o _____

resident of (address) _____

District _____ hereby certify that I will follow IT Rules and Regulations applicable for Ministry of Defence and its amendments thereof. I understand that in case of breach, I am liable to the penalties detailed in the mentioned Rules.

Station: _____

Date: _____

Signature _____

Name _____