

Format for Application for DRDL Paid Internship Scheme

1. Name of the Applicant :
2. Date of Birth :
3. Aadhar Number :
4. Name, Address and
Contact Number of College :
5. Discipline :
6. Branch Code :
7. Degree : UG: Semester/Year:
PG: Semester/Year:
8. % Marks / CGPA
(On scale of 10) copy to
to be enclosed) :
9. Achievement :
(Awards/Professional
Membership, if any to be
Mentioned)
10. Languages Known :
11. Referral letter from
Principal / Director of
College / Institute : [MANDATORY]
12. Permanent Address :
13. Local Address, if any :
14. Contact Number :
15. Email ID :

Affix Passport Size
Photo

The above information is correct as per my best of knowledge and belief.

Place:

Date:

Signature of the Applicant

Ref No: _____

Date: _____

TO,

The Director,
Defence Research and Development Laboratory (DRDL),
Defence R&D Organisation, P.O. Kanchanbagh, Hyderabad, Telangana-500 058.

Subject: **Request for Paid Internship opportunity for a period of six months**

Respected Sir,

We request an internship opportunity for our VII/VIII semester Graduate engineering student **or** I/II year Post Graduate Engineering /Physical Science student for Paid internship Scheme of DRDO at DRDL/ASL/CAS, Hyderabad.

Shri/Ms.... is a bonafide student of this college having enrollment no----- . He / She is a meritorious student and is eager to gain practical exposure in the defence related applications through an internship at your esteemed laboratory.

We request an internship from 1st September 2026 to 28th February 2027. Below are the details of the student, faculty coordinator and the college / institution:

Student Details:

Name	
Course	
PRN/College ID Number	
Mobile Number	
Permanent Residential Address	
Email ID	

Faculty Coordinator Details:

Name of Faculty	
Designation	
Department	
Contact No.	
Email ID	
HODE email ID	

College Details:

College Name	
AICTE Permanent ID	
DTE Code	
Affiliated to	
Affiliation ID	
Email ID	
Contact No	
Fax No.	

The college has no objection if he/she joins internship at your organization and is physically present in the establishment for a minimum of 15 working days in a month. The college will relieve the student to undergo the internship at your establishment. We also hereby accept to give the indemnity form as and when required by DRDL/ASL/CAS, Hyderabad.

It is also hereby assured that student will complete full tenure of his/her paid training.

We believe that this internship will be an excellent opportunity for our student to enhance his / her technical skills. Kindly consider this request and grant the necessary permissions. We assure you of our student's commitment to learning and adherence to all institutional norms.

Thanks and Regards,

Signature of Principal / Director of

College / Institution

With Office Seal.